



INDIAN INSTITUTE OF INSURANCE SURVEYORS AND LOSS ASSESSORS

(Promoted by IRDA, Govt. of India)

Date: 22-03-2022

Dear Members,

The Institute in its BOD held on 22-01-2022 has decided to update the records of our members within our portal. The decision is, to abide by the ROC norms of filling (MGT-1) (details of our members) with ROC. The data needs to be updated and for the FY22-23 the same needs to be filled on time.

On this the Individual members Portal with www.iiisla.co.in is equipped with a KYC, which needs to be completed. The same is made mandatory and all necessary fields needs to be addressed to proceed further. Details of the member, his family, and his qualification along with certain mandatory details like Bank details are sorted. Nominee details are also sorted for records. (for submission to Insurance companies for GPA & records for IIISLA IBF)

The window for updating is kept open and will be active till March 31st, 2022. Members are requested to abide by the BOD order and comply with their KYC at the earliest.

Any query on the said or doubt on the said maybe addressed to kyciiisla@gmail.com.

All necessary updating and data entry must be done by the member and HO or Office staff won't be able to do the same, other than guide, as access to individual members portal from back end is blocked to avoid any loss of data.

The HO will be of assistance in the said matter and members can call us on our official telephone number published in our www.iiisla.co.in, for assistance.

Regards

Admin

IIISLA