



# INDIAN INSTITUTE OF INSURANCE SURVEYORS AND LOSS ASSESSORS

(Promoted by IRDAI, Govt. of India)

Dt: 23-01-2026

Dear Esteemed Members,

Greetings from IIISLA!

This is to inform all concerned that the office working hours of the Admin / Head Office of IIISLA have been revised with due approval of the Board of Directors in its meeting held on **12.01.2026**. The revised working hours shall come into effect from **01.02.2026** onwards.

Accordingly, the revised working schedule shall be as under:

- **All working days except Saturday:** 10:00 AM to 6:00 PM
- **Saturday:** 10:00 AM to 2:00 PM (Half Day)

Members are requested to kindly take note of the revised office working hours and extend their cooperation accordingly.

Thanking you.

Warm regards,

**Ajay Girdhar**  
Secretary – IIISLA