

NOTICE

Dear Members,

In view of IRDAI regulation 15 every member of the institute shall abide by the code of ethics in addition to the Code of Conduct specified in M & AOA III(A)(5) of the institute in its main objects and shall include at least the basic principles of Integrity , Objectivity, Professional competence , Confidentiality, Professional Behaviour, Promote public trust and confidence , Furnish true and fair picture in declarations/ affidavits /returns submitted to the regulator /information furnished to IISLA . To endeavor continuous professional development by keeping abreast of the changes and advancement of knowledge by attending professional courses, trainings, workshops & seminars meant for the up-gradation of the required skills and to ensure professional conduct at all times in a manner which will not prejudice professional status or the reputation of the Institution. In particular and without prejudice to the generality of the foregoing the code of ethics shall include the following:

- a. Every members shall **conduct survey himself in individual status by his category of membership and department allotted in a transparent, fair , independent and objective manner** free of personal interest or prejudices, and ensure that the professional and technical standards of competence are upheld.*
- b. No member or SLA Company/Firm shall involve himself in **outsourcing of claims related work or survey work and undertake a work of survey and loss assessor on contract basis in any manner** and not lend core survey job to any other person except for non-core administrative functions.*
- c. The Certificate of membership/practice authorizes a member to **issue a survey report on his own signature. No member can sign on any survey report for the survey which was conducted by others.***
- d. No member shall allow use of his/her name and **license number to any other person or lend his/her survey reports** and other documents for direct or indirect use by the other person or to any other licensed surveyor whether for consideration or reward or for any other purpose.*
- e. No member shall attempt or agree to carry any work **on reduced or lesser survey fee** of the prescribed fee schedule as decided / circulated by Institute.*
- f. No member shall **write or express any statement, views or opinions or give publicity to anything, which may in any way diminish the esteem and professional prestige of the Institute.** Any such breach will result in disciplinary action.*
- g. **No any member shall join with any Insurer / Insurance or Insured either on employment or retainer-ship, without prior information and surrender of his membership of the Institute .***
- h. No member shall canvas for the work by unfair means. No SLA shall indulge in such practices as a part of the activities related to **processing and settlement of claim's by an insurer/Broker/dealer.***

*Any conduct of the member which is not in line with professionally acceptable norms or contains deliberate acts of disobedience, unlawful behavior, neglect of duty & malfeasance will include among other matters to be misconduct and violative of the code of ethics. **Any breach of the code of ethics will result in disciplinary action.***

By the order of the President

Date : 08-01-2016